

**Administrative / Budget Committee Report
April 4, 2022
Mr. Phil Dyskow – Chair**

The Committee adopted the agenda (**Tab G, No. 1**) as written and approved the minutes (**Tab G, No. 2**) of the August 2022 meeting as written.

Review of Anticipated 2022 Activities (Tab G, No. 4a) and Draft 2022 Budget with 2021 Expenditures (Tab G, No.4b)

Staff presented Tabs G, No. 4a and 4b. A committee member asked about the 2021 expended funds relative to the original 2021 budget and the proposed budget for 2022 travel expenses. Staff explained that once we received final 2021 funding, the budget was decreased based on changes to travel expenses due to the hybrid meetings and offsetting costs from our 2019 no-cost extension. Another Committee member asked where the Council was in the current five-year grant cycle. Staff responded we are in our third year. The Committee did not make any motions on this agenda item. The final budget request will be brought back to the Council after the actual funding figure is known. Due to the still changing meeting environment and because many travel-related costs are increasing very rapidly, adjustments based on activity to date and any other relevant factors at that time will be included in the final funded budget iteration.

Discussion of Electronic Voting Process for Council and Council Bodies including available technology (Tab G, No. 5)

Staff gave a presentation in response to the October 2021 Council request to explore options for electronic voting Tab G, No. 5. Committee input included examples of other non-Council bodies using similar technology, the suggestion of implementing the system on a trial period, and feedback that stakeholders have asked for more transparency on how members vote. The NOAA General Counsel Representative shared with the committee that roll call votes would still need to be read into the record even if an electronic system was used to vote.

The Committee recommends, and I so move: **that the Council implement an electronic voting system for Council and Council committee motions that have opposition. All roll call votes shall be by electronic voting. Results shall be recorded and included in the minutes. Staff to select appropriate software and timing of implementation and modify the SOPPs as necessary.**

Motion carried with two abstentions.

Mr. Chair, this concludes my report.